Date Prepared: (Enter date of initial submission)
Date Revised: (Enter date of revised submission)
Prepared by:
Phone:
Email:

LIST ONLY ANTICIPATED NEW AWARDS THAT WILL BE RECEIVED IN STATE FY 2016 & 2017

FEDERAL AWARDS FOR FB 2015-17 (OPERATING FUNDS ONLY)
DEPARTMENT OF

Submit one worksheet for each Program ID.

List each federal award that will be received during the FY for which the Program ID is a Prime or Sub Recipient.

Enter the CFDA No.. for the award.

Enter the Program Title for the CFDA No. in Column C as shown in cfda.gov.

Enter that Appropriation Account Title to be assigned in FAMIS.

If this award was also received in FY15, enter the Appropriation Account Symbol.

DAGS will assign the appropriation account symbol for FY16. Operating funds have a lapse date of FY + 2 years.

If an award is included on the list of "Major, Recurring Federal Awards for FB 15-17," enter the amount as a MOF "N" award.

If an award is NOT included on the list of "Major, Recurring Federal Awards for FB 15-17," enter the amount as a MOF "P"

If an award is included on the list of "Major, Recurring Federal Awards for FB 15-17," enter the amount as a MOF "N" award.

If an award is NOT included on the list of "Major, Recurring Federal Awards for FB 15-17," enter the amount as a MOF "P" award.

				PROGRAM REQUEST							
					FY 2016				FY 2017		
Prog ID/Org 1/	Prime (P) or Sub Award (S) 2/	CFDA No. 3/ (Format: ##.###)	CFDA Program Title 4/	Appropriation Account Title (40 characters maximum) 5/	FY2015 Appropriation Symbol S-15-###-X 6/	DAGS USE ONLY FY2016 Appropriation Symbol 7/ (S-16-###-X)	Anticipated Award Amount MOF N 8/	Anticipated Award Amount MOF P 9/	Anticipated Award Amount MOF N 8/	Anticipated Award Amount MOF P 9/	Comments
						TOTAL	-	-	-	-	
						FB 15-17 Allocation Ceiling 10/					
						FB 15-17 Budget Request 11/	-	-	-	-	

Calculated amount. The sum of all award amounts for the MOF.

The budget/base ceiling for the program ID for the purposes of budget preparation.

Calculated amount; the difference between the total anticipated award amounts and Allocation Ceiling

Instructions for Form FF (Federal Awards for FB 2015-17 (Operating Funds)

	Reporting Item	Instructions
1/	Prog ID/Org	Provide Program ID/Org Code for budgeting purposes.
2/	Prime (P) or Subaward (S)	Enter "P" if you are the Prime Recipient or "S" if this is a sub-award from a Program ID in the same dept. or from another state entity.
3/	CFDA No.	Enter the CFDA Number assigned to the award by the federal awarding agency.
4/	CFDA Program Title	Enter the Program Title for the CFDA Number in Column C (should match the Program Title shown in cfda.gov for the CFDA No.)
5/	Appropriation Account Title	Enter that Appropriation Account Title to be assigned in FAMIS (maximum 40 characters) which describes the award's Program/Project Title.
6/	FY15 Appropriation Symbol	Enter that Appropriation Account Symbol assigned in FAMIS to this award in FY15, if applicable.
7/	DAGS USE ONLY FY16 Appropriation Symbol	For DAGS use only for assignment of FY16 Appropriation Account Symbols.
8/	"N" Anticipated Award Amount	If an award is included on the list of "Major, Recurring Federal Awards for FB15-17," enter the amount as a MOF "N" award in Column H. All awards on the list of "Major, Recurring Federal Awards for FB15-17" for your Program ID should be listed in Column H. The amount should be the total anticipated award amount for the entire project period or a reasonable estimate based on the previous year's award or informal notification from the awarding agency.
9/	"P" Anticipated Award Amount	If an award is not included on the list of "Major, Recurring Federal Awards for FB15-17," enter the amount as a MOF "P" award in Column I. The amount should be the total anticipated award amount for the entire project period or a reasonable estimate based on the previous year's award or informal notification from the awarding agency.
10/	FB 15-17 Allocation Ceiling	Enter the budget/base ceiling for the Program ID for the purposes of budget preparation.
11/	FB 15-17 Budget Request	Calculated amount; difference between the total anticipated award amount and the Allocation Ceiling. If amount is positive, submit a budget increase request. If amount is negative, submit a budget decrease.