



**STATE OF HAWAII**  
**DEPARTMENT OF BUDGET AND FINANCE**  
P.O. BOX 150  
HONOLULU, HAWAII 96810-0150

March 30, 2020

FINANCE MEMORANDUM

MEMO NO. 20-07

To: All Department Heads

From: Craig K. Hirai /s/  
Director of Finance

Subject: Expedited Processing of COVID-19 Federal Funds

There have been three COVID-19 bills signed by the President which include appropriations for the states. The third bill, HR748 ("CARES Act") was signed on Friday, March 27, 2020 so federal agencies should be issuing award notices funded by this Act soon.

Table 1 of the attached Federal Funds Information for States (FFIS) Budget Brief 20-12, dated March 27, 2020, lists awards for new or supplemental funds for COVID-19 and an FFIS estimate of the total amount to be awarded nationwide (not a state by state amount).

In order to expedite expenditure of these critical resources, use the following procedures when a Notice of Award is received for COVID-19 awards:

1. For budgeted awards. To increase a federal fund or other federal fund appropriation ceiling for expenditure of a budgeted federal award, 1) use the SharePoint "Federal Award Forms" workflow to submit a Form E-1 and 2) note "COVID-19 award" on the submittal so that the Department of Budget and Finance's (B&F) Office of Federal Awards Management (OFAM) can expedite approvals.
2. For unbudgeted (new) awards. To request approval to receive and expend a new federal fund or other federal fund award and establish an appropriation ceiling and appropriation account, 1) use the SharePoint "Federal Award Forms" workflow to submit a Form E-2 and 2) note "COVID-19 award" on the submittal so that B&F/OFAM can expedite approvals.
3. If a Request for Allotment (A-19) is necessary for expenditure of a COVID-19 award, 1) submit the A-19 electronically via email to B&F via [DBF.DOCS@hawaii.gov](mailto:DBF.DOCS@hawaii.gov) and 2) note on the subject line "COVID-19 award" to expedite approvals. As applicable, approval and processing of the respective Form E-1 or E-2 is required prior to processing the A-19.

4. When a Treasury Deposit Receipt (TDR) related to a COVID-19 award is submitted to B&F's Financial Administration Division (FAD), please write "COVID-19 award" in red on the upper top right of the TDR to expedite posting of the funds to the appropriation account.
5. If a Summary Warrant Voucher (SWV) related to a COVID-19 award is submitted to the Department of Accounting and General Services (DAGS), please write "COVID-19 award" in red on the upper top right of the SWV.

**It is important that all forms submitted for these awards be flagged (as noted above) with "COVID-19 award" to ensure expedited processing.** Please work with the appropriate staff at B&F should additional accommodations be necessary. Your attention to this matter is appreciated.

Should you have any questions, please contact Mark Anderson of B&F's OFAM at 586-3035 or [mark.k.anderson@hawaii.gov](mailto:mark.k.anderson@hawaii.gov).

Attachment

- c: Curt Otaguro, Comptroller, DAGS  
Roderick Becker, Administrator, B&F, FAD  
Neal Miyahira, Administrator, B&F, Budget Program Planning and Management Division  
Lenora Fisher, Administrator, DAGS, Accounting Division



Budget Brief 20-12, March 27, 2020

# A Summary of State Coronavirus Funding to Date

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## Summary

With a torrent of congressional action to assist individuals, governments, and companies in responding to the coronavirus epidemic, the dedicated funding provided to state and local governments can get lost in the shuffle. FFIS is working to prepare state estimates for many grant programs that have received funding. In the meantime, this brief provides a summary of state and local funding in three legislative vehicles:

- The Coronavirus Preparedness and Response Supplemental Appropriations Act ([P.L. 116-123](#)), which provided about \$8 billion focused on public health, including at least \$1.05 billion for state and local governments. See [Budget Brief 20-09](#) and [Issue Brief 20-05](#) for details.
- The Families First Coronavirus Response Act ([P.L. 116-127](#)), which addressed Medicaid matching rates, nutrition assistance, unemployment insurance, paid sick and family leave, and diagnostic testing costs. See [Budget Brief 20-10](#) for details.
- The Coronavirus Aid, Relief, and Economic Security (CARES) Act ([H.R. 748](#)), which provides an estimated \$2 trillion in assistance, including direct appropriations for a host of state grant programs; a \$150 billion Coronavirus Relief Fund for states (described in [Budget Brief 20-11](#)); stimulus checks for taxpayers; unemployment insurance enhancements; and assistance for businesses and certain sectors, including health care. The bill has passed the House and Senate.

Table 1 at the end of this brief lists selected grant funding in these bills and indicates which of the bills provided funding. The table focuses on the programs receiving a direct appropriation. Forthcoming state estimates will include as many of the programs as possible. To a large degree, these will be the formula grant programs.

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## Next Steps

A fourth relief bill may soon be considered. A driving impetus for another relief package is concern that states need additional assistance to deal with declining revenues and rising costs. FFIS will continue to refine existing estimates and provide new ones as events unfold.

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# Table 1

## A Summary of Coronavirus Funding to Date

(\$ in millions)

Summary of Funding Provided to States for COVID-19 (\$ in millions)					
Department	Program	Legislative Vehicle			Funding
		H.R. 6074	H.R. 6021	H.R. 748	
USDA	Rural Broadband ReConnect			X	\$100
USDA	Distance learning and telemedicine			X	25
USDA (FNS)	SNAP Contingency Reserve			X	15,510
USDA (FNS)	Child nutrition			X	8,800
USDA (FNS)	Emergency Food Program (TEFAP)		X	X	850
USDA (FNS)	Supplemental Nutrition Assistance for Women, Infants, and Children (WIC)		X		500
USDA (FNS)	Nutrition assistance for Puerto Rico, territories		X	X	300
Commerce	Economic Development Assistance programs			X	1,500
Commerce	Hollings Manufacturing Extension Program			X	50
Commerce	National Network for Manufacturing Innovation			X	10
DOJ	Byrne Justice Assistance Grants (JAG)			X	850
DHS	Disaster Relief Fund			X	45,000
DHS	Emergency Food and Shelter Program			X	200
DHS	Firefighter Assistance Grants			X	100
DHS	Emergency Management Performance Grants			X	100
Independent Agencies	Election Security Grants			X	400
Independent Agencies	National Endowment for the Arts (NEA)			X	75
Independent Agencies	National Endowment for the Humanities (NEH)			X	75
Independent Agencies	Institute of Museum and Library Services			X	50
Interior	Assistance to Territories			X	55
Interior	Water and Related Resources			X	13
DOL	UI administration		X		1,000
DOL	Dislocated Workers Assistance National Reserve			X	345
DOL	Grants to establish or improve short-time compensation programs			X	100
ED	Education Stabilization Fund			X	30,750
ED	Project SERV			X	100
HHS (CDC)	Grants to states, localities, and tribes	X		X	2,450
HHS (CDC)	Infectious Diseases Rapid Response Reserve Fund	X		X	600
HHS (CDC)	Surveillance and analytics infrastructure			X	500
HHS (CMS)	Survey and Certification			X	100
HHS	Hospital Preparedness Program			X	250
HHS (ACF)	Child Care and Development Block Grant			X	3,500
HHS (ACF)	Community Services Block Grant			X	1,000
HHS (ACF)	Low Income Home Energy Assistance Program			X	900
HHS (ACF)	Head Start			X	750
HHS (ACF)	Family Violence Prevention and Services			X	45
HHS (ACF)	Child Welfare Services			X	45
HHS (ACF)	Runaway and Homeless Youth			X	25
HHS (ACL)	Congregate Meals and Home Delivered Meals		X	X	740
HHS (ACL)	Home and Community-Based Supportive Services			X	200
HHS (ACL)	Family Caregivers			X	100
HHS (ACL)	Centers for Independent Living			X	85
HHS (ACL)	Aging and Disability Resource Centers			X	50
HHS (ACL)	Protection of Vulnerable Older Americans			X	20
HHS (SAMHSA)	Certified Community Behavioral Health Clinical Expansion Grant Program			X	250
HHS (SAMHSA)	Emergency Response Activities			X	100
HHS (SAMHSA)	Suicide Prevention Programs			X	50
HHS (HRSA)	Community Health Centers	X		X	1,420
HHS (HRSA)	Telehealth and Rural Health			X	180
HHS (HRSA)	Ryan White HIV/AIDS			X	90
HHS (HRSA)	Poison Control Centers			X	5
DOT	Transit Infrastructure Grants			X	25,000
DOT	Grants-in-Aid to Airports			X	10,000
HUD	Community Development Block Grant			X	5,000
HUD	Emergency Solutions Grants			X	4,000
HUD	Tenant-Based Rental Assistance			X	1,250
HUD	Project-Based Rental Assistance			X	1,000
HUD	Public Housing Operating Fund			X	685
HUD	Housing Opportunities for Persons with AIDS			X	65
HUD	Housing for the Elderly			X	50
HUD	Housing for Persons with Disabilities			X	15
Treasury	Coronavirus Relief Fund			X	150,000
<b>TOTAL</b>					<b>\$317,378</b>

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